

W A R N I N G

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MONTHLY TECHNICAL PROGRESS REPORT

for the period

March 1 - March 28, 2004

**Submitted
to**

**U.S. Environmental Protection Agency
75 Hawthorne Street
San Francisco, CA 94105
Attn: Peggy A. DeLaTorre, CO**

Under Contract 68-R9-01-01

**Submitted
by**



6303 Ivy Lane, Suite 800
Greenbelt, MD 20770
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EPA Contract No. 68-R9-01-01
Superfund Records Management Support, Region 9

Monthly Report
March 2004

TOAM: Elaine Chan
TOM: Patrick Gookin

I. TASK ACCOMPLISHMENTS

Task 1: Project Management

1.1 Manage the Task Order

The monthly report was submitted to the TOAM on March 2.

The Prioritized Projects Report, Federal Facilities Report, and Federal Facilities in Site Assessment Report were all submitted to the TOAM on March 12.

The Records Center Performance Measurement Reports were submitted to the TOAM on March 9.

The Contract Documents Indexing Progress Report was submitted to the TOAM on March 8.

The Contracts On-Site Box Storage Report and the Cost Package Documentation Index were updated weekly in the *Express Link* database.

The Circulation Department and the Cost Recovery Department CBI Circulation/Disclosure Reports were generated and submitted to the EPA CBI Officer on March 15 and 26 respectively.

A RIM IV provided the December 2003 and January 2004 invoices for Records Center operations, including site-specific detail attachment, to the TOAM on March 16.

The TOM met with the TOAM and the Contracting Officer on March 10 to review the monthly report and to verify the status of the Task Order.

The site assessment Librarian IV completed the NPL Docket, Federal Agency Hazardous Waste Compliance Docket, and Oil Facilities Response Plans procedures manuals on March 25 and submitted them to the TOAM.

Future Activities

Monthly technical and financial reports will be delivered to the TOAM by the 10th of the month. Records Center guidance materials will be created, or revised and updated as required. Furniture and equipment will continue to be tracked for the semi-annual property inventory updates.

1.2 Close-Out of the Task Order

No work was performed under this task this reporting period.

Future Activities

Close-out activities will be performed as described in the *Transition Plan for the Closeout of Contract 68-R9-01-01* and as directed by the TOAM at the end of the performance period.

Task 2: Document Collecting, Organizing, Processing, Indexing, Scanning, Storage and Recycling/Shredding

2.1 Organizing and Indexing

Staff indexed 3,161 documents and edited 4,706 index records in the Superfund Document Management System (SDMS) database for the following sites and collections:

47 STEEL INC	(YERINGTON)
905 PARCEL	ANADITE INC SOUTH GATE
A & A AUTO DISMANTLERS	APACHE POWDER CO
A & S AUTO WRECKING	APACHE SERV LDFL
A & W SMELTER	APPLE VALLEY DRUM SITE
ABRAMS AIRBORNE	APPLIED SOLAR ENERGY CORP
MANUFACTURING INC	APRA HARBOR NAVAL
ACME AUTO WRECKERS	COMPLEX
ACTION PLATING	AQUATIC WEED CONTROL
ADAMS INTERNATIONAL	RESEARCH LAB
METALS CORP	ARATEX SERVICES
ADIN TRANSFER STATION	ARCHIE GOH DEBRIS FIRE SITE
AERO PLATING	ARDROX INC
AEROJET GENERAL CORP	ARIZONA AIR NAT GUARD
(RANCHO CORDOVA)	ARIZONA AIR NAT GUARD
AERONAUTICAL ROTOR	SUPP MAINT SERV
BLADES INC	ARIZONA ARGOCHEMICAL
AFTON CANYON UNION	ARIZONA PIPELINE CO
PACIFIC RAILROAD	ARIZONA PUBLIC SVC FOUR
AGRI SERV INC	CORNERS POWER PL
AGRO PHOSPHATE	ARMAL MFG CO
AIR FORCE PLANT 42	ARMCO STEEL CORP/SUPPLY
AIR LOGISTICS CORP	ARMY AVIATION SUPPORT
AIR PRODS & CHEMS INC MTN	FACILITY #2
VIEW	ARTISTIC BRASS
AIR TOOL ENGINEERING	ASARCO INC HAYDEN PLT
ALAMEDA NAVAL AIR	ASCON LDFL HUNTINGTON
STATION	BEACH
ALAMEDA ST SANITARY LDFL	ASCON OPERATOR ASBURY
ALARK HARD CHROME	TRANSP
ALCO CAD NICKEL PLATING	ASPEY CHEMICAL COMPANY
ALEMANY HOUSING PROJECT	ATARAXIA FARMS
ALEXANDER & BALDWIN	AURORA CANYON MILLSITE
DUMP SITE	AUTO BODY SHOP
ALLIED CHEM CORP EL	AUTO WRECKING YD PROP
SEGUNDO WORKS	AUTOMOTIVE SERVICE
ALLIED CORP BAY POINT WKS	CENTER (CAVE CREEK)
ALLIED CRANE INC	AVALOS INCORPORATED
ALMADEN QUICKSILVER PARK	AVRA EQUIPMENT & SUPPLIES
ALMANOR MFG CO	BAILARD LDFL
ALMETCO	BAKER METAL SUPPLY CO INC
AMERICAN HONDA MOTORS	BAL TEC ELECTRONICS INC
CO	(BTE)
AMERICAN LINEN	BALAKLALA MINE
AMERICAN METALS INC	BARRICK GOLD STRIKE MINE
AMERICAN SMELTING &	BARRIGADA VILLAGE
REFINING CO (ASARC)	ABANDONED DUMP
AMETEK SILICON DIV	BARRY M GOLDWATER AIR
AMPEX CUPERTINO FACILITY	FORCE RANGE
ANACONDA COPPER CO	BARSTOW DSPL SITE

BASAPCO INC
 BASIC MGMT INC
 BAUGH MS WILSON
 BC CHEM
 BC LABORATORIES
 BEACON OIL CO REF
 BECKMAN INSTRUMENTS
 (PORTERVILLE PLANT)
 BECTON DICKINSON & CO
 BELLOWS AIR FORCE STATION
 BENSON LEHNER CORP
 BENTLEY NEVADA CORP
 AIRPORT RD FACIL
 BERENDO SHOPPING CENTER
 BESHBITO-JEDDITO DIP VAT
 BIG CREEK PESTICIDE BLDG
 BILLITON EXPLORATION USA
 BIRD BUILDERS
 BISBEE-DOUGLAS INTL ARPT
 BKK CORP WILMINGTON
 TRANSFER STA
 BKK SANITARY LDFL
 BLACK ROCK DIP VAT
 BLM-CACTUS GOLD MINES CO
 BLUEROCK MILLSITE
 BLYTHE LANDFILL
 BODIE MINE
 BODY BEAUTIFUL INC
 BOER GRAPHICS
 BOISE CASCADE
 BOISON DALE
 BONZI SANITARY LANDFILL
 BORG WARNER FACIL
 BOTTLE SHOP, THE
 BOWLES FLYING SERVICE INC
 BRANDENBERG STAEDLER &
 MOORE
 BRASWELL DESERT
 LAUNDROMAT
 BREA AGRICULTURAL SVCS #2
 STOCKTON
 BREA POLICE PISTOL RANGE
 BREWER CHEM CORP EWA
 BEACH
 BREWER CHEM CORP LIHUE
 BRIDGEPORT MTN WARFARE
 TRAINING CTR USMC
 BRIDGES AND SON TRUCKING
 BRISBANE DUMP SITE
 BRITZ INC
 BROADWAY LANDFILL NORTH
 BROADWAY LANDFILL SOUTH
 BROADWAY VOLVO USED

CARS
 BROWN & BRYANT, INC
 (ARVIN PLANT)
 BROWN AND BRYANT INC
 SHAFTER FACILITY
 BRUCE GREER CONSTRUCTION
 BURR BROWN (TUCSON
 INTERNATIONAL AIRPORT
 AREA)
 BURRIS WHITE MACHINERY
 CO
 BUSINESS AIRCRAFT DISTR
 BUTTERICK DEMOLITION
 C F CLOVINGER
 CA AIR NATIONAL GUARD
 ONTARIO STATION
 CAGNEY TRUST
 CAL COMPACT
 CALAIR INTL S W MATERIALS
 CALCOT COMPRESS &
 WAREHOUSE
 CALEXICO COUNTY LANDFILL
 CALIFORNIA AIR NATIONAL
 GUARD FRESNO
 CALIFORNIA CORRECTIONAL
 INSTITUTE
 CALIFORNIA PORTLAND
 CEMENT CO
 CALIFORNIA SEED &
 FERTILIZER
 CALIFORNIA TOWEL & LINEN
 SUPPLY CO
 CAMP ELLIOT
 CAMP PENDLETON MARINE
 CORPS BASE
 CAPRI PUMPING SERV
 CARSON MFG CO
 CARSON RIVER MERCURY SITE
 CASMALIA RESOURCES
 CENTRAL EUREKA MINE
 CHANDLER READY MIX
 CHARLESTON BUSINESS PARK
 CHATHAM BROS
 CHEEK SKYLINE LOGGING
 CHEMICAL & PIGMENT CO
 CHEMOLD CO - BROADWAY
 CHEMOLD CO - COLORADO
 CHEVRON CHEM CO
 CHEVRON CHEM CO ORTHO
 DIV-RICHMOND
 CHEVRON PORT ALLEN
 TERMINAL
 CHEVRON USA HAWAIIAN REF

CHEVRON USA INC
 BAKERSFIELD REF
 CHINA LAKE NAVAL WEAPONS
 STA
 CHOCOLATE MOUNTAIN
 AERIAL GUNNERY
 CHROME CRANKSHAFT
 CIRCUIT SYS CO INC
 CITY OF 10,000 BUDDHISTS
 CITY OF GOODYEAR PUBLIC
 WORKS
 CITY OF NAPA LANDFILL
 CLARE CLEANERS
 CLASS CLEANERS
 CLEVELAND NATL FOREST
 CLOVERDALE SAWMILL
 COACHELLA LANDFILL
 COCA COLA BOTTLING CO
 COHERENT INC
 COMMERCIAL DRAPERY
 CLEANERS
 CONCORD NAVAL WEAPONS
 STA
 CONTINENTAL PLATING CO
 INC
 COOPER DRUM
 COPPER STATE EQUIPMENT CO
 CORNELL-DUBILIER
 ELECTRONICS DIV
 CORONADO NAVAL
 AMPHIBIOUS BASE
 CRAFTON REDLANDS AREA
 CRAGAR IND INC
 CRANE CO
 CREAMS AUTO DISMANTLERS
 CRESCENT CITY LDFL
 CROWN ZELLERBACH
 CORPORATION
 CUMMINGS ROAD SANITARY
 LANDFILL
 D & D ENTERPRISES
 D & M DRUM CO
 D C CHEMEX/MOBILE WASH
 D&M STEEL
 DALECO RESOURCES
 MATTHEWS LSE
 DARLING DELAWARE CO
 PROPERTY
 DARLING RE CO INC
 DATA GENERAL CORP
 DATELAND LDFL
 DAVIS E L DUMP
 DAVIS MONTHAN AFB

DAVIS TRANSMITTER SITE
 DEFENSE FUEL SUPPORT
 POINT ESTERO BAY
 DEFENSE FUEL SUPPORT
 POINT NORWALK
 DEFENSE FUEL SUPPORT
 POINT OZOL
 DEFENSE FUEL SUPPORT
 POINT SAN PEDRO
 DEFENSE REUTILIZATION &
 MKTG REG-PAC
 DEL MONTE CORP (OAHU
 PLANTATION)
 DEL NORTE PESTICIDE
 STORAGE
 DEL REY DUMPSITE
 DELUXE CLEANERS ARCATA
 DEMENNO/KERDOON
 DESERT BUILDING MATERIALS
 DESERT ELEVATOR INC
 DIAMOND #2 URANIUM MINE
 DIE CASTING ID CORP
 DINAMATION
 DODSON BROTHERS OIL CO
 DOLSBY HARD CHROME
 DOME LDFL
 DOS PALOS ARPT
 DOUGLAS CO SAN LDFL
 DOWNTOWN AUTO CENTER
 DR CLEAN
 DRACON INDUSTRIES
 DRUG ENFORCEMENT ADMIN
 DUMPSITE #1
 DUNCAN ENTERPRISES
 DUNE COMPANY IMPERIAL
 FERTILIZERS
 DUOLITE INTERNATIONAL
 DYER BUSINESS ASSOCIATES
 DYNAIR MAINTENANCE
 E & E BLACK CONTRACTORS
 EASTERN SMELTING &
 REFINING
 ECODYNE COOLING PRODS
 DIV
 EDSAL PRODUCTS
 EDWARDS AIR FORCE BASE
 EGAN MILLING CO INC
 EL BANDIDO TRUCK YARD
 EL CAPITAN QUARRY
 EL PASO NATURAL GAS SITE
 EL PORTAL BARIUM TAILINGS
 ELECTRITE CO INC
 ELECTRO FORMING CO

ELKINS RANCH
 ELTRA CORP C & D BATTERIES
 ELTRA CORP PRESTOLITE
 BATTERY OAKLAND
 ELVERTA MAINTENANCE
 FACILITY SUBSTATION
 ELY CRUDE OIL CO
 EMPIRE CASTING
 EMPIRE MACHINERY CO
 ESPLANADE CLEANERS
 EWA SUGAR MILL/OAHU
 SUGAR CO
 EXECUTIVE DOOR COMPANY
 EXXON CHEM CO -
 BAKERSFIELD BLEND
 F & B MFG CO
 F&M CONTRACTORS, INC
 FACTORY STREET SITE
 FALLON NAVAL AIR STATION
 FALLON PEST CONTAINER
 DSPL SITE
 FARALLON ISLANDS
 FARRINGTON HIGH SCHOOL
 FAULK BLASTING
 FEDERAL CORRECTION
 INSTITUTION DUBLIN
 FEDERAL CORRECTIONAL
 INSTITUTE LOMPOC
 FERRO ENAMELING CO
 FINEGAYAN HOUSING
 ABANDONED DUMP
 FINEST CARE CLEANERS
 FIRESTONE TIRE & RUBBER CO
 FIRST AVENUE CLEANERS
 FLAIR CUSTOM CLEANERS
 FLINT'S SELF-SERVE #3
 FLORENCE MILITARY
 RESERVATION
 FLYNN-LEARNER PROPERTY
 FMC AG CHEMICAL
 FMC CORP
 FMC CORP ALKALI CHEM DIV
 FMC CORP SAN JOSE
 ORDNANCE PLT
 FMC CORP AG CHEM DIV
 FOAM EXPERT ROOFING
 FOLSOM SHOOTING CLUB
 FORD AEROSPACE FACILITY
 FORT IRWIN NAT TRAINING
 CTR
 FORT KAMEHAMEHA DSPL
 SITE
 FORT MACARTHUR

FORT SHAFTER
 FRENCH CAMP SITE
 FRESNO AIR TERMINAL
 FRESNO CHROME PLATING INC
 FRESNO RIFLE & PISTOL CLUB
 FRONTIER FERTILIZER
 FULTON SHIPYARD
 G B F & PITTSBURG DUMPS
 G T METALLURGICAL/TRA-LI
 FIBERGLASS
 G&R METALS
 GALLO GLASS CO SOUTH
 FIELD LANDFILL
 GANADO COMMUNITY DUMP
 GARDENA SUMPS
 GARDENA VALLEY DUMP #4
 GARRETT CORPORATION AIR
 RESEARCH
 GARRETT GENERAL AVIATION
 SERVICES DIV
 GEER ROAD LANDFILL
 GENERAL ELECTRIC CO
 TUCSON
 GENERAL ELECTRIC CO (LOS
 ANGELES)
 GENERAL ELECTRIC CO
 (OAKLAND)
 GENERAL MAGNAPLATE
 CALIFORNIA
 GEORGE AIR FORCE BASE
 GEOTHERMAL INC BUTTS CYN
 RD FACILITY
 GIBRALTAR MINING CO
 GILA RIVER INDIAN
 RESERVATION
 GILBERT PUMP OF TUCSON
 INC
 GLASS SEAL CORPORATION
 GLENDALE LANDFILL
 GLOBE DIOXIN
 GMC GM DESERT PROVING
 GROUND MESA
 GOLD RIVER INDUSTRIAL
 PARK
 GOLDEN EAGLE REFINING CO
 INC
 GOLDEN ENGINES & CYLINDER
 HEAD REMANUFAC
 GOLDEN FALCON CO
 GOLDEN GATE AVIATION
 GOLDEN GATE NATIONAL REC
 AREA
 GOLDEN TECHNOLOGY

GOLDEN WEST REFINING CO
 GOOD SPRINGS
 GRAND RAPIDS ZIMMERIA
 GRANDWAY CLEANERS
 GRANTSVILLE MINE
 GREEN VALLEY POOL & PATIO
 GREY EAGLE MINE
 GRIFFIN WHEEL DUMP
 GUYAUX LANDFILL
 H BEHLEN & BROS
 H R TEXTRON STANFORD
 HALACO ENGINEERING CO
 HALL, LEE
 HAMILTON AIR FORCE BASE
 HANFORD FOUNDRY CO
 HARD CHROME PRODUCTS
 HARRIS DRY CLEANERS
 HARRIS ENG CO
 HASSAYAMPA LANDFILL
 HASSAYAMPA/LYNX CREEK
 ABANDONED MINES
 HAWAII BITUMULS
 HAWAII BITUMULS & PAVING
 CO
 HAWAII METALS RECYCLING
 CO
 HAWAIIAN ELECTRIC CO KAHE
 GEN STA
 HAWTHORNE ARMY
 AMMUNITION PLT
 HAWTHORNE ARMY
 AMMUNITION PLT - NEW
 BOMB
 HAYDEN PROP #2
 HAZEL AVE PONDS
 HEARTLAND INDUSTRIES
 HELLYER PARK
 HENDERSON LANDFILL
 HEWLETT PACKARD
 HEWLETT PACKARD
 AVANTEK
 HEWLETT PACKARD (MT
 VIEW)
 HEWLETT PACKARD CICO DIV
 HEWLETT PACKARD MFG
 PRINTED CIRCUITS
 HI ALI MOTEL
 HI VAL
 HI VALUE REBUILDERS
 HICKAM AIR FORCE BASE
 HIGHLAND ENG CO
 HILO ARSENIC SPILL SITE
 HOLIDAY GIRL MINE

HONEYWELL PHOENIX
 HONEYWELL DEER VALLEY
 COMPUTER PARK
 HONOLULU SKEET CLUB
 HOOKSTON STATION SITE
 HPM BUILDING SUPPLY
 HUDSON OIL CO
 HUGHES AIRCRAFT SANTA
 MONICA
 HUGHES AIRCRAFT CO
 (ANAHEIM 2)
 HUGHES AIRCRAFT CO
 (ANAHEIM)
 HUGHES AIRCRAFT CO
 (ARTESIA)
 HUGHES AIRCRAFT CO
 (FULLERTON)
 HUGHES AIRCRAFT CO
 (RAYMER)
 HUGHES AIRCRAFT CO (SANTA
 FE SPRINGS)
 HUGHES AIRCRAFT CO
 (VILLAGE)
 HUGHES AIRCRAFT CO RADAR
 SYSTEM
 HUGHES AIRCRAFT CO SCG
 HUMBOLDT BAY FOREST
 PRODUCTS
 HUMBOLDT CIVIC CENTER
 IBM (TUCSON S RITA)
 ICORE INTERNATIONAL
 IDEAL CHEMICAL
 IMCO SERVICES MT SPRINGS
 MILL
 IMPERIAL COUNTY
 SANITATION LANDFILL
 INA RD LDFL
 INCOM INTL INC MORSE
 CONTROL DIV
 INDIAN BEND WASH AREA
 INMONT CORP
 INSECTICIDES/DIESEL FUEL
 INTEGRATED DEVICE
 TECHNOLOGY INC
 INTEL CORP CHANDLER
 CAMPUS
 INTERNATIONAL RECTIFIER
 IRON MOUNTAIN MINE
 ITHACA TEXTILE MILLS
 J & E MACHINE
 J & J LINEN SUPPLY
 J E YOUNG PIPELINE CO
 J H THOMPSON/EVAN TOOLS

CO
 J N J SALES & SERV
 J&S CHROME PLATING
 JACKSON CONSTRUCTION
 LANDFILL
 JALK FEE
 JENKS CAFÉ
 JERVIS B WEBB CO
 JET PROPULSION
 LABORATORY
 JOE THE CHROMER
 JOHN ALEXANDER RESEARCH
 JOHN SMITH SOLID WASTE
 SITE
 JOHNSTON ATOLL
 K & L PLATING - PEARMAIN
 KAHOO LAWE ISLAND
 KAILUA KONA LANDFILL
 KAISER CEMENT CORP
 WAIANA E PLT
 KAISER EAGLE MOUNTAIN
 KAISER PIT
 KAISER REFRACTORIES DIV
 LABORATORY
 KALAMAULA LDFL
 KALICO LDFL #2
 KAPAA LDFL KAILUA
 KAUAI TEST FACILITY
 KAWAINUI MARSH
 KCAC INC UNION CARBIDE CO
 KEEFERS RADIATOR SERVICE
 KEEHI LAGOON CANOE
 FACILITY
 KEITH CARPET CLEANING
 KENNECOTT MINERAL CO
 REDUCTION PLT
 KENNETH HAHN STATE
 RECREATION AREA
 KENNINGTON LTD
 KERN COUNTY DUMP
 KERN VALLEY SANITARY
 LANDFILL
 KESWICK SUBSTATION
 KEYSOR CENTURY
 KING TUTT MESA AGGREGATE
 KING'S TOWING
 KLAMATH NATL FOREST
 KLAU MINE
 KOCIDE CHEMICAL
 KOPPERS CO, INC (OROVILLE
 PLANT)
 KUNIA WELLS I
 KUNIA WELLS II

KURE ATOLL, US COAST
 GUARD
 L E MYERS
 L&M PLATING COMPANY (902
 72ND AVE, OAKLA
 LA CHOLLA CHEVRON FOOD
 MARKET
 LAKE CHABOT LANDFILL
 LAMBDA
 LANARE TIRE FIRE SITE
 LAND PARCEL
 LANSDALE TRANSISTOR &
 ELEC
 LARGENT H M CO INC
 LASSEN NATL FOREST
 LAULI CYLINDER
 WAREHOUSE
 LAVA CAP MINE
 LAWRENCE LIVERMORE NATL
 LAB (EAST AVE)
 LAYKE INC
 LAYTONVILLE DUMP
 LEDGER LANDFILL
 LEEWARD AUTO WRECKERS
 INC
 LEHR/OLD CAMPUS LANDFILL
 LEMOORE NAVAL AIR STA
 LEUPP OPEN DUMP
 LEW SMITH
 LIBERTY HIGH SCHOOL
 LIBERTY SUBSTATION
 LICK JAMES MANSION
 LINDSAY OLIVE GROWERS
 LION ADIT
 LIQUID CHEMICAL CORP
 HANFORD
 LIVERMORE ARCADE
 SHOPPING CENTER
 LIVERMORE SEWAGE PONDS
 LOCKHEED PROPULSION CO
 LOMPOC SPORTSMAN ASSN
 LONG BEACH NAVAL
 SHIPYARD
 LONG BEACH NAVAL STATION
 LORENTZ BARREL & DRUM CO
 LOS ANGELES CHEMICAL CO
 LOS ANGELES PIERCE
 COLLEGE
 LOS PADRES NATIONAL
 FOREST
 LOUISIANA PACIFIC CORP
 UKIAH
 LOUISIANA PACIFIC FORT

BRAGG STUDMILL
 LUCAS SITE
 LUKE AIR FORCE BASE
 MACGILLIS & GIBBS CO
 MACLEOD METALS COMPANY
 MADERA MUNI AIRPORT
 MAGNETEK
 MAGNETICS PERIPHERALS INC
 MAKUA MILITARY
 RESERVATION ORDN DISP
 MAMMOTH MINE
 MARCH AIR FORCE BASE
 MARE ISLAND NAVAL
 SHIPYARD
 MARINE CORPS BASE HAWAII
 MARINSHIP
 MARLOWE PROPERTY
 MARSHALL ENGINEERING CO
 MARTIN ADAMS DUMP
 MARTIN MARIETTA
 ALUMINUM INC
 MATHER AIR FORCE BASE
 MCCLELLAN AIR FORCE BASE
 MCCLEUR TAILINGS
 MCCOLL
 MCCORMICK & BAXTER
 CREOSOTE
 MCDONNELL DOUGLAS
 AIRCRAFT TORRANCE
 MCDONNELL DOUGLAS
 AIRCRAFT FACILITY
 MCDONNELL DOUGLAS
 AIRCRAFT SANTA MONICA
 MCDONNELL DOUGLAS CORP
 HUNTINGTON BEACH
 MCFARLAND STUDY AREA
 MCKINLEY MILL
 MCNAMARA & PEEPE
 MEMOREX
 MENDOCINO NATL FOREST
 MERCURY DRY CLEANER
 MEW STUDY AREA
 MEXICAN SPRINGS
 COMMUNITY DUMP
 MGM BRAKES
 MICA CORP HAYDEN AVE
 MICREL WAFER FAB
 (ADVANCED LSI)
 MICRO LITHOGRAPHY INC
 MIDDLE MTN SILVEX
 MIDLAND ROSS CORP
 CAPITOL CASTING DIV
 MIDWAY IS NAVAL AIR STA

MILILANI WELLS (HI WELLS)
 MILLIKEN SAN LDFL
 MIRAMAR NAVAL AIR STA
 MISSION LINEN
 MOBIL CHEMICAL COMPANY
 MODERN MACHINE CO
 MODESTO CONVENTION
 CENTER
 MODESTO DISPOSAL SERVICES
 MODESTO GROUND WATER
 CONTAMINATION
 MODOC NATL FOREST
 MOFFETT NAVAL AIR STATION
 MOGUL CORP (PHOENIX)
 MOJAVE BURN DUMP
 MONITOR PLATING
 MONTROSE CHEMICAL
 CORP./DEL AMO FACILITY
 MORNING STAR MINE
 MORTEX MFG
 MOSS LANDING
 WATSONVILLE
 MOTOROLA, INC (52ND STREET
 PLANT)
 MOUNTAIN VIEW LDFL
 MT HEBRON WORK CENTER
 MT JACKSON MERCURY MINE
 MTBE ARCADIA
 MTBE CHARNOCK
 MTBE SOUTH LAKE TAHOE
 MTN MARTEL ANG RADIO
 RELAY SITE
 MUD BROTHERS CAR WASH
 MURRIETA CREATIVE
 ACADEMY
 MYERS DRUM #1
 NARCOTICS TASK FORCE
 LABORATORY
 NASA AMES RESEARCH CTR
 NATIONAL MARINE FISHERIES
 SERV
 NATIONAL METALS SCHULTZ
 DUMP SITE
 NATIONAL METALS CO
 TUCSON
 NATIONAL SANDBLASTING CO
 INC
 NATIONAL SEMICONDUCTOR
 MTN VIEW
 NATIONAL SEMICONDUCTOR
 CORP SANTA CLARA
 NATIONAL SEMICONDUCTOR
 CORP TUCSON

NATIONAL SMELTING &
 RECYCLING
 NATIONAL TRUCK STOP (DBA
 JENICOUGA INC)
 NATOMAS AIRPORT
 NAV SCTY GRP ACTY SKAGGS
 ISLAND
 NAVAJO BEGAY #1 URANIUM
 MINE
 NAVAJO BEGAY #2 URANIUM
 MINE
 NAVAJO BLACK MOUNTAIN
 DIP VAT
 NAVAJO CANYON I URANIUM
 MINE
 NAVAJO CANYON VIEW
 (ALONGO CLAIM)
 NAVAJO CARRIZO MINE
 NAVAJO CASAMERO LAKE DIP
 VAT
 NAVAJO COMMUNITY OPEN
 DUMP
 NAVAJO FRANKS PT VCA
 PLOT #6 UR MINE
 NAVAJO RED WASH POINT
 URANIUM MINE
 NAVAJO SALT CANYON MINES
 NAVAJO UPPER SALT ROCK
 URANIUM MINE
 NAVAJO VCA PLOT 7
 URANIUM MINE
 NAVAJO WILLIAMS POINT
 MINE VCA #4
 NAVAJO DEPOT ACTIVITY
 NAVAJO VANADIUM CORP OF
 AMERICA PLOT 3
 NAVAL AIR STA AGANA
 NAVAL AUXILIARY LANDING
 FIELD
 NAVAL COMM AREA MASTER
 STA WEST PACIFIC
 NAVAL FACIL GUAM
 NAVAL FACILITY
 CENTERVILLE BEACH
 NAVAL IND RESERVE ORD PLT
 NAVAL INDUSTRIAL RES
 ORDNANCE PLT (POMO)
 NAVAL INDUSTRIAL RES
 ORDNANCE PLT (SUNN)
 NAVAL RADIO TRANSMITTING
 FACIL
 NAVAL SHIP REPAIR FACILITY
 GUAM

NAVAL SUBMARINE BASE SAN
 DIEGO
 NAVAL SUPPLY CENTER
 ALAMEDA ANNEX
 NAVAL SUPPLY CENTER PT
 MOLATE
 NAVAL SUPPLY DEPOT
 NEC
 NEEDLES DSPL SITE
 NELLIS AFB
 NESTLE CO INC
 NETHERCUTT LABYS ANTIQUE
 PARTS
 NEUTRONICS INC
 NEVADA POWER STATION
 REID GARDNER
 NEVADA RADIATOR SERVICE
 NEVADA TEST SITE
 NEVILLE CHEM CO
 NEVILLE CHEM CO ANAHEIM
 NEWHALL PROPERTY
 NEWMARK GROUNDWATER
 CONTAMINATION
 NEWPORT ADHESIVES &
 COMPOSITES
 NI WEST INCORPORATED
 NIEVES LANDSCAPING
 NINETEENTH AVENUE
 LANDFILL
 NIPTON UNAUTHORIZED
 LANDFILL
 NOBLE PROPERTIES
 NOR CAL PRODUCTS
 NORGE CLEANING VILLAGE
 NORGE VILLAGE CLEANERS
 NORTH AMERICAN
 TRANSFORMER
 NORTH END AUTO REPAIR
 NORTH FIRST ST PROPERTY
 NORTH GILA VALLEY LDFL
 NORTH ISLAND NAVAL AIR
 STA
 NORTH LAS VEGAS FACILITY
 NORTHPOINT ABANDONED
 WELL
 NORTHROP CORP AIRCRAFT
 HAWTHORNE
 NORTHROP CORP AIRCRAFT
 DIV ALASKA
 NORTHROP CORP AIRCRAFT
 DIV DENKER ST
 NORTHROP CORP AIRCRAFT
 DIV E MARIPOSA

NORTHROP CORP AIRCRAFT
 DIV N DOUGLAS
 NORTHROP CORP AIRCRAFT
 DIV OCEANGATE
 NORTHROP CORP AIRCRAFT
 DIV (2135 DOMING)
 NORTHROP CORP AIRCRAFT
 DIV (2203 DOMING)
 NORTHWEST AUTO REPAIR
 NORWALK DUMP
 NRTF LUALUALEI
 NU-CHROME PLATING INC
 NUCLEPORE CORP
 OAK CANYON INC
 OAK RIDGE HIGH ASBESTOS
 OAK SPRINGS DIP VAT
 OAK/PINE SPRINGS DIP VAT
 OAKLAND CITY OF HOUSING
 AUTHORITY
 OAKLAND NAVAL SUPPLY
 CENTER
 OAKLAND NAVAL SUPPLY
 CENTER ALAMEDA FAC
 OCO TOOL CO #3
 O'CONNELL WELDING &
 SANDBLASTING
 OHLINGER IND
 OIL OPERATORS INC, NORTH
 PROPERTY
 OLD CLOSED DUMPSITE
 OLD DRY CLEANER
 OLD HANFORD CITY DUMP
 OLD PAYSON CLEANERS
 O'MALLEY COMPANIES
 OMEGA CHEMICAL CORP
 ONIZUKA AIR FORCE STATION
 6594 ABS/CC
 ONSTOTT DUSTERS INC (1)
 YUBA CITY
 OPANA
 OPERATING INDUSTRIES, INC
 LANDFILL
 ORANGE AVE DSPL SITE
 ORANGE COAST PLATING
 ORCHARD SUPPLY CO
 ORMSBY SAN LDFL
 OROVILLE ARMY AIRFIELD
 OSAGE INDUSTRIES
 OTTOS FOREIGN AUTO
 SALVAGE
 PACIFIC AIRMOTIVE
 OAKLAND ARPT
 PACIFIC ALUMINUM CORP

PACIFIC FRUIT EXPRESS CAR
 REPAIR SHOP
 PACIFIC MISSILE RANGE
 FACILITY
 PACIFIC MISSILE TEST CTR
 PACIFIC PUMPING CO MFG
 SITE
 PACIFIC RECYCLING
 ENTERPRISES
 PACIFIC STATES STEEL
 PACIFIC WASTE DISPOSAL
 SERVICES
 PAGO PAGO SOLVENT &
 CLEANER SITE
 PALAU MUNICIPAL LANDFILL
 PALAU SHIPPING CONTAINER
 PALOS VERDES LDFL
 PAPERMATE MFG CO
 PARCEL 8
 PARKS ESTATES PROP GUN
 CLUB
 PARKWAY CLEANERS
 PARLIN FORK/CA DEPT OF
 FORESTRY
 PEABODY COAL CO BLACK
 MESA MINE SITE
 PEABODY COAL CO KAYENTA
 MINE SITE
 PEARL CITY FUEL ANNEX
 PEARL HARBOR NAVAL
 COMPLEX
 PEMACO MAYWOOD
 PENN MINE
 PERCHLORATE DOCUMENTS
 PG&E PITTSBURG POWER
 PLANT
 PG&E SHELL CHEMICAL CO
 POND
 PG&E FRESNO 2
 PG&E GAS PLANT FRESNO 325
 3
 PG&E GAS PLANT FRESNO 325
 3A
 PG&E GAS PLANT
 SACRAMENTO 206 2
 PG&E GAS PLANT SAN JOSE
 408 5
 PG&E GAS PLANT STOCKTON
 PG&E GAS PLANT
 WATSONVILLE 408 8
 PG&E GAS PLANT WOODLAND
 PHANTOM SITE
 PHELPS DODGE CORP NEW

CORNELIA BRANCH
 PHELPS DODGE DOUGLAS
 REDUCTION
 PHELPS DODGE VERDE MINE
 PHOENIX GOODYEAR AIRPORT
 AREA
 PILOT TRAVEL CENTER #328
 PIMA PAVING INC
 PINOLE POINT STEEL CO
 PINTO VLY COPPER CORP
 (CITIES SERV CO)
 PIPCO INTL CORP
 PITTSBURG DES MOINES CORP
 PLASTIGLAD MFG CORP
 PLAZA AUTOMOTIVE CENTER
 PLAZA LAUNDRY
 PLESSEY MICRO SCIENCE INC
 PLUMAS NAT FOREST
 POLY PAK AMERICA INC
 POLYMER CONCEPTS
 POLYMER DEVELOPMENT
 LABS #2
 POLYVINYL CHEM IND
 PORT HUENEME NAVAL
 CONSTR BATTALION CTR
 PORTSMOUTH NAVAL
 HOUSING AREA
 POWERINE OIL CO
 PRECISION ANODIZING AND
 PLATING
 PRECISION MEDIA CORP
 PRECISION MONOLITHICS INC
 PREMDOE WEST INC
 PRESCOTT NATIONAL FOREST
 (USDA)
 PRESIDIO OF SAN FRANCISCO
 PRICE PFISTER INC
 PROCTOR & GAMBLE
 PROTO ENGINEERING CORP
 PUNA GEOTHERMAL VENTURE
 PUREGRO CO HEBER
 PUREGRO CO UNIT 127
 PUREGRO CO UNIT 144
 QUALITY UTILITY
 CONTRACTORS
 QUECHAN LANDFILL
 R C BAXTER
 R&R INDUSTRIAL WASTE
 HAULERS INC
 RAINBOW HAULING
 RALPH HAYS ROOFING
 RAM CHEMICAL
 RAN ROB INC

RAVENSWOOD INDUSTRIAL
 AREA
 RCA ANTENNA FARM
 REDLANDS AIRPORT
 REDWOOD GENERAL TIRE
 SERVICE CO
 REISNER METALS
 REYNOLDS METAL WORKS
 REYNOLDS METALS CO
 RIALTO COLTON PLUME
 RICK HERNANDEZ
 RINCHEM W TURNEY AVE
 RINCONADA MINE
 RIO TINTO COPPER MINE
 RIVER BELLE MOBILE HOME
 RIVER PARK DEVELOPMENT
 LINCOLN PROPS
 RIVERBANK ARMY
 AMMUNITION
 RIVERSIDE CEMENT CO
 CRESTMORE PLT
 RIVERSIDE CEMENT CO ORO
 GRANDE PLT
 RIVERSIDE CO DUMP
 RIVERSIDE PLATING (K & N
 PLATING)
 ROCKLIN DUMP
 ROCKWELL INTL CORP
 ROCKETDYNE DIV
 ROCKWELL INTL
 ROCKETDYNE DIVISION
 ROLLINGS PROPERTY
 ROYAL AUTO BODY & TOWING
 S&S PLATING
 SACRAMENTO COUNTY LDFL
 SACRAMENTO MUNICIPAL
 LDFL
 SAE CONNECTORS INC
 SAFETY ENGINEERING
 SAIPAN CAPACITORS
 SALT RIVER PROJECT
 (PHOENIX)
 SALTON SEA TEST BASE
 SAN BERNARDINO CO LDFL
 COLTON
 SAN BERNARDINO CTY LDFL
 APPLE VALLEY
 SAN CARLOS PESTICIDES SITE
 SAN DIEGO FLEET ANTI SUB
 WTC
 SAN DIEGO MC RECRUIT
 DEPOT
 SAN DIEGO NAVAL STATION

SAN DIEGO NAVAL SUPPLY
 CENTER
 SAN DIEGO NAVAL TRAINING
 CENTER
 SAN DIEGO PUBLIC WORKS
 CENTER
 SAN DIEGO SHIP BUILDING
 SAN FERNANDO VALLEY (ALL
 RECORDS)
 SAN FERNANDO VALLEY
 (AREA 1 & ALL AREAS)
 SAN FERNANDO VALLEY
 (AREA 3)
 SAN FRANCISCO RIVER MINE
 TAILINGS
 SAN GABRIEL RIVER
 SAN GABRIEL VALLEY (AREAS
 1-4)
 SAN JOAQUIN DRUM CO
 SAN JOSE GRAPHICS
 SAN LUCY FARM AIRSTRIIP
 SANDERS AVIATION
 SANDY VALLEY LANDFILL
 SITE
 SANMINA CORPORATION I
 SANTA CLARA SAN LDFL
 SANTA CLARITA GREENWASTE
 FIRE
 SANTA FE PACIFIC PIPELINE
 PARTNERS
 SANTA FE RAILROAD
 SANTA MONICA MOLD SHOP
 SANTA MONICA WELL FIELD
 SANTA YSABEL CREEK
 GROUND CONTAMINATION
 SANTOS LANDFILL
 SCHMIT AVIATION WELLTON
 SCHOFIELD BARRACKS SAN
 LDFL
 SCOTTS PLATING
 SCOTTS VALLEY CIRCUITS
 SCOTTS VALLEY MIDDLE
 SCHOOL
 SCOTTS VALLEY SQUARE
 SEAL BEACH NAVAL WEAPONS
 STA
 SEARCHLIGHT LANDFILL
 SELMA AG SUPPLY
 SELMA TREATING CO
 SENATOR MINE
 SEQUOIA & KINGS CANYON NP
 SEQUOIA NAT FOREST
 SHARPE ARMY DEPOT

SHASTA TRINITY NAT FOREST
 SHAVER LAKE LANDFILL
 SHAY OIL CHEVRON
 SHELL BIOLOGICAL
 (DEVELOPMENT INC)
 SHELL OIL CO MARTINEZ
 SHELLMAR PRODUCTS
 CORPORATION
 SIEMENS COMPONENT
 SIERRA ARMY DEPOT
 SIERRA CHEMICAL CO FRONT
 STREET FAC
 SIERRA CHEMICAL CO
 RENNOX FACILITY
 SIERRA MADRE MAD
 SCIENTIST
 SIERRA NAT FOREST
 SIERRA PACIFIC INDS CHICO
 SIERRA VISTA PROPERTIES
 SIGNETICS CORP SAN LUCAS
 CT
 SIMPLOT
 SIMPSON PAPER CO DISPOSAL
 SIMPSON PLYWOOD MILL OLD
 SIMPSON SHASTA RANCH
 SINCLAIR PAINT CO
 SINGLETON RD MUNI DSPL
 GRDS
 SISKON MINE
 SIX RIVERS NAT FOREST
 SMILES JUNK YARD
 SMITH TOOL CO DIV OF SMITH
 INTL INC
 SO CALIF RAPID TRANSIT
 DISTRICT
 SO PACIFIC TRANS CO
 BRISBANE
 SOBOBA DRUG LAB SITE
 SOCIETY OF ST VINCENT DE
 PAUL
 SOLA OPTICAL USA INC
 SOLAMBO MINE
 SONEE HEAT
 SOUTHERN NEVADA PEST
 CONTROL INC
 SOUTHERN PACIFIC MILLING
 CO
 SOUTHERN PACIFIC RAILROAD
 SOUTHERN PACIFIC
 TRANSPORTATION
 CALEXICO
 SOUTHGATE NORGE
 CLEANERS

SOUTHWEST METAL CO
 SOUTHWEST PHOTO CHEM
 SPACE ORDNANCE SYSTEMS
 MINT CYN
 SPAIN AIR PESTICIDE
 APPLICATORS
 SPARKS SOLVENT/FUEL SITE
 SPAZIER SOAP CHEMICAL
 SPC ELECTRONIC RESEARCH
 STANDARD PACIFIC
 STANFORD LINEAR
 ACCELERATOR CTR
 (USDOE)
 STANISLAUS NAT FOREST
 STATELINE DUMP SITE
 STAUFFER CHEM CO
 MARTINEZ
 STAUFFER CHEM CO
 RICHMOND
 STAUFFER CHEM CO SOUTH
 GATE
 STAUFFER CHEM CO
 DOMINGUE
 STEEPLETON B H
 STOCKTON NAVAL
 COMMUNICATION STA
 STOKER COMPANY
 STOLLER, INC
 STORED TRANSFORMER PCB
 STRIBLINGS NURSERIES INC (2)
 STRINGFELLOW
 SULPHUR BANK MERCURY
 MINE
 SUNDANCE MINE
 SUNGRO CHEMICALS
 SUNNYVALE LDFL
 SUNSTAR FACILITY
 SUPERCHROME PLATING
 SUPERLITE BLOCK
 SWANSEA SITE
 SWISSOMATIC PRODUCTS
 SYMPHONY PARK
 T H NUGIER CO/CARSON MFG
 CO
 T&K MOBILE
 TAHOE NAT FOREST
 TALLEY INDUSTRIES OF AZ
 TAMCO
 TARP (TUCSON
 INTERNATIONAL AIRPORT
 AREA)
 TELEDYNE MEC
 TELEDYNE SINGER

TENNANT (SAWMILL)
 TERRA BELLA VINEYARDS
 TEXACO SECTION 8 GAS
 PLANT
 TEXSCAN
 THATCHER GLASS MFG CO
 THIO CHEM
 THOMAS RANCH
 TIRE INDUSTRIES
 TITSWORTH UNAUTHORIZED
 DUMP
 TOHATCHI - OAKSPRING DIP
 VAT
 TOLO INC
 TORRANCE LDFL
 TORRES-MARTINEZ SLUDGE
 COMPOSTING
 TRACY DEFENSE DEPOT
 TRACY MUNI LDFL
 TRANS TECH RESOURCES INC
 TRANSACTION COMPANIES
 LIMITED
 TRANSAMERICA DELAVAL INC
 ENG & COMPR DIV
 TRAVIS AIR FORCE BASE
 TREASURE ISLAND NAVAL
 STATION
 TREASURE ISLAND NAVAL
 STATION-HUN PT AN
 TREND CIRCUITS
 TRI VALLEY AG INC
 TRI-CITY LDFL
 TRIGON CORP
 TRIPLER ARMY MEDICAL
 CENTER
 TROJAN PLATING CO #1
 TSE BRAKES
 TUCSON AFP 44
 TUCSON WEST CAP
 TUCSON SHIPYARDS
 TURLOCK DRUMS
 TUSTIN MARINE CORPS AIR
 STATION
 TWENTYNINE PALMS MCAGCC
 TWIN LAKES LAGOON
 U HAUL CARGO
 RENTAL/REPAIR
 UNION COLLIER
 UNION HILLS AREA
 UNION OIL CO OF CA LOS
 ANGELES REF
 UNISYS (SANTA CLARA)
 UNITED HECKATHORN CO

(RICHMOND)
 UNITED MINING CORP
 UNITED STATES POSTAL
 SERVICE
 UNITED TECHNOLOGIES
 UNIVERSAL CIRCUITS INC
 UPPER MIDDLE PARK CANYON
 US BORDER PATROL STATION
 US BUREAU OF RECLAMATION
 US COAST GUARD OMEGA
 STATION
 US CUSTOMS SERVICE LAB
 US FOREST SVC BLACK BOB
 MINE
 US FOREST SVC DRINKWATER
 GULCH MINE
 US FOREST SVC GOLDEN
 JUBILEE MINE
 US GEOLOGICAL SURVEY
 US NAVY EXCHANGE
 LAUNDRY FACILITY
 US NAVY NWS SEAL BEACH
 POMONA ANNEX
 US POLYMERIC
 US POSTAL SVC
 US POSTAL SVC VEHICLE
 MAINTENANCE
 US WEST COMMUNICATIONS
 BUCKEYE
 USAF WAIKAKALAU FUEL
 STORAGE ANNEX
 USCG BASE HONOLULU
 USCG CAMSPAC SAN
 FRANCISCO
 USDA SANTA RITA EXP RANGE
 USDA, ARS
 USVA MEDICAL CENTER
 MENLO PARK
 USVA MEDICAL CENTER
 PRESCOTT
 UTAH TEST & TRAINING
 RANGE
 VALETERIA DRY CLEANERS
 VALLEY CLEANERS
 VALLEY IRON AND METAL
 (EDMAN CORP)
 VALLEY WOOD PRESERVING
 INC
 VAN DER HORST
 CORPORATION OF
 AMERICA
 VAN PATTEN LYLE
 VAN WATERS & ROGERS W

OSBORN RD
 VANADIUM CORP OF AMERICA
 (VCA) PLOT 10
 VANGUARD WEST INC
 VENDO CO THE
 VENTURA AGGREGATE MINE
 VERO MANUFACTURING
 VERDESE CARTER PARK
 VETA GRANDE MINING CO
 VETERANS ADMINISTRATION
 MCWLA
 VICTOR INDUSTRIES
 VICTORIA GOLF COURSE
 VICTORY MILLSITE (A&W
 SMELTER)
 VISALIA DSPL SITE
 VLOEDMAN DUMP
 VOLVO WHITE TRUCK
 W C PRODUCTS INC
 W S RHOADES PLASTICS
 PRODUCTS
 WADES AUTOMOTIVE UNIT B
 WAIAKEA POND/HAWAIIAN
 CANE PRDTS PLANT
 WAIAWA GULCH
 WAIMANALO GROUNDWATER
 INVESTIGATION
 WAIPAHU WELLS
 WAIPIO HEIGHTS WELLS II
 WALKER MINE
 WARD OIL
 WASTE DISPOSAL INC
 WATSONVILLE LDFL
 WEIMEYER CORPORATION
 WEST COAST METALS
 WESTCOAST WOOD WORKING
 & MFG
 WESTERN AREA PWR ADMIN
 TRACY PUMP & SUB
 WESTERN COLLOID
 WESTERN DIGITAL
 CORPORATION
 WESTERN DRY CLEANERS
 WESTERN EXTERMINATOR
 SERV
 WESTERN FARM SERVICE DIV
 WELLTON
 WESTERN FARM SERVICE INC
 MADERA
 WESTERN MICROWAVE
 WESTERN PACIFIC RAILROAD
 CO
 WESTERN STATES CHEMICAL

WESTERN STATES REFINING
 WESTERN WOOD TREATING
 INC WOODLAND
 WESTLING ROGER INK CO
 WHALERS COVE
 HOMEOWNERS
 WHEELER AIR FORCE BASE
 WHEELER FREIGHTWAYS
 ARDEN SITE
 WHITE ROCK RD
 WHITEHORSE LANDFILL
 WICKES FOREST INDUSTRIES
 WILBUR & ELLIS FRESNO
 WILLCO LDFL
 WILLIAMS AIR FORCE BASE

WILLIAMS STREET SITE
 WITCO CHEM CORP
 WOODYS WROUGHT IRON
 SHOP
 WOTEN AVIATION SERVICES
 INC
 WRECKSPERTS
 XEROX CORP FACILITY SANTA
 ANA
 XEROX CORP FACILITY BLDG 1
 YOUNG BLOCK CO OF TUCSON
 YOUR LAUNDRY
 YUMA PROJECTS OFFICE USDI
 YUMA RECYCLING CENTER
 ZEP MFG CO

Librarian IVs eliminated the indexing backlog for the Nineteenth Avenue Landfill site this month.

The site assessment Librarian IV received 5.9 ft. of new documents, of which 3.9 ft. were federal facilities documents, and processed 2 new sites. In addition, 1 inch of Oil Facility Response Plans material and .5 inches of NPL Docket material were received.

Staff conducted quality assurance on approximately 3.5 ft. of remedial and removal site files during March. The process included shelf-reading, verifying that all documents were accounted for and foldered appropriately; and that the folders contained the correct documents and were shelved in their designated locations. Staff shifted approximately 51.8 ft. of documents to make room on the shelves for new documents.

The site assessment Librarian IV shifted 17 ft. of files to make room for new and returned documents. Then the entire collection (484 ft.) was shelfread to ensure correct order of the files and to find and repair damaged folders.

The site assessment Librarian IV worked 10.7 hours on the Oil Facility Response Plans collection, interfiling update pages into documents already on the shelf and processing newly received documents.

Staff continued to process EPA Superfund Accounting Department documents for retirement to the Federal Records Center. Total hours spent on this project this month: 54.

Future Activities

Staff will continue to organize and index Superfund files into the SDMS database.

Staff will organize and index into SDMS files for the MTBE RCRA sites.

2.2 Document Pick-up, Processing, File Management, and Storage

40.1 ft. of documents were collected from 75 Hawthorne. A total of 8 Transfer of Records forms was processed.

7.1 ft. of documents were retrieved from off-site storage at the FRC. 16.5 ft. of documents were returned to the FRC for refiling.

62.5 ft. of records for 9 new accessions were sent to the FRC in San Bruno in March.

Document Processing staff processed documents (including removing bindings, redacting, stamping,

photocopying, or preparing for scanning or microfilming) for the Pemaco Maywood Remedial Administrative Record (1.58 lft.).

Staff performed quality assurance on .2 lft. of material returned from circulation or from microfilm/copy services.

The Holdings Report, FRC Storage Report, and On-Site Storage Report were all updated on March 10.

Future Activities

Staff will continue to work on the organization, verification, and retirement of material in the Box Storage Department.

The Document Processing RMS III and Information Aide will continue to process files, shelve, and retrieve documents. They will also continue to check new documents for possible duplication with records already received and indexed in the site files.

Staff will continue to retire site file documents to the FRC.

2.3 Scanning

SDMS Team members scanned and quality assured documents for the following sites/collections.

After scanning, the documents were forwarded for retirement to the FRC:

AEROJET GENERAL CORP (RANCHO CORDOVA) (71 documents) (1694 pages)
AEROLITE CHROME (3 documents) (6 pages)
ALARK HARD CHROME (11 documents) (841 pages)
AMCO CHEMICAL (34 documents) (1449 pages)
APACHE POWDER CO (5 documents) (23 pages)
ARCHIE GOH DEBRIS FIRE SITE (9 documents) (6387 pages)
ATLAS ASBESTOS MINE (1 document) (17 pages)
BAKERSFIELD CHROME & BUMPER (1 document) (2 pages)
BROWN & BRYANT, INC (ARVIN PLANT) (175 documents) (7968 pages)
BURR-BROWN (TUCSON INTERNATIONAL AIRPORT AREA) (69 documents) (1,465 pages)
CAL TECH METAL FINISHERS (3 documents) (7 pages)
CASMALIA RESOURCES (259 documents) (851 pages)
CHEMICAL COMMODITIES AGENCY, INC (1 document) (7 pages)
CITY OF PHOENIX (10 documents) (405 pages)
MONTROSE CHEMICAL CORP./DEL AMO FACILITY (1 document) (2 pages)
DEL MONTE CORP (OAHU PLANTATION) (27 documents) (643 pages)
DEL NORTE PESTICIDE STORAGE (92 documents) (453 pages)
DENOVA ENVIRONMENTAL, INC (2 documents) (330 pages)
DYNAMIC PLATING, INC (2 documents) (193 pages)
ENVIROPUR/PRC (4 documents) (18 pages)
FORD CITY BURN DUMP (33 documents) (153 pages)
FRONTIER FERTILIZER (194 documents) (2239 pages)
GAMBONINI MERCURY MINE (14 documents) (17 pages)
GARVEY AVENUE SITE (7 documents) (57 pages)
HASSAYAMPA LANDFILL (2 documents) (6 pages)
HOLIDAY GIRL MINE (2 documents) (79 pages)
INDIAN BEND WASH AREA (85 documents) (2853 pages)
INTEL CORP (SANTA CLARA 3) (1 document) (1 page)
IRON MOUNTAIN MINE (160 documents) (2569 pages)
LAULI'I CYLINDER WAREHOUSE (10 documents) (32 pages)
LAVA CAP MINE (1 document) (81 pages)
LAWRENCE BERKELEY LABORATORY (1 document) (4 pages)

LION ADIT (2 documents) (79 pages)
 LOMPOC PLATING SITE (1 document) (4 pages)
 LORENTZ BARREL & DRUM CO (3 documents) (138 pages)
 MBA POLYMERS (1 document) (3 pages)
 MCCLEUR TAILINGS (14 documents) (373 pages)
 MCCOLL (2 documents) (2 pages)
 MCCORMICK & BAXTER CREOSOTE (87 documents) (1364 pages)
 MCFARLAND STUDY AREA (9 documents) (207 pages)
 MCKINLEY MILL (2 documents) (79 pages)
 MCMINN STATE SUPERFUND SITE (2 documents) (32 pages)
 MCNAMARA & PEEPE (1 document) (25 pages)
 MENERECH MINING & COMPANY (1 document) (2 pages)
 MESA PESTICIDES (1 document) (17 pages)
 METLAKATIA NON-SAMPLING SI (1 document) (4 pages)
 MEW STUDY AREA (1 document) (1 page)
 MGM BRAKES (1 document) (102 pages)
 MINEREC MINING CHEMICAL (1 document) (15 pages)
 MISSION LINEN (1 document) (23 pages)
 MODESTO GROUND WATER CONTAMINATION (3 documents) (181 pages)
 MOLOKAI COMM SERVICES COUN BROWNFIELDS (1 document) (16 pages)
 MONITOR PLATING (69 documents) (2749 pages)
 MONTROSE CHEMICAL CORP (4 documents) (15 pages)
 MOTOROLA, INC (52ND STREET PLANT) (251 documents) (4533 pages)
 NATIONAL SEMICONDUCTOR CORP SANTA CLARA (4 documents) (271 pages)
 NAVAJO NATION URANIUM MINES (1) (1 document) (2 pages)
 NEWMARK GROUNDWATER CONTAMINATION (23 documents) (819 pages)
 OLD CLOSED DUMPSITE (18 documents) (1566 pages)
 OLD PAYSON CLEANERS (5 documents) (220 pages)
 OMEGA CHEMICAL CORP (176 documents) (5193 pages)
 OPERATING INDUSTRIES, INC LANDFILL (881 documents) (22338 pages)
 PAGO PAGO SOLVENT & CLEANER SITE (3 documents) (16 pages)
 PALOMINO VALLEY SITE (6 documents) (12 pages)
 PEMACO MAYWOOD (179 documents) (8593 pages)
 PERCHLORATE DOCUMENTS (7 documents) (142 pages)
 PHOENIX GOODYEAR AIRPORT AREA (1 document) (227 pages)
 PIMA PAVING INC (2 documents) (211 pages)
 PRC PATTERSON (5 documents) (42 pages)
 PURITY OIL SALES (8 documents) (274 pages)
 PYRAMID INDS (1 document) (60 pages)
 RAVENSWOOD INDUSTRIAL AREA (13 documents) (698 pages)
 RHONE-POULENC INC ZOECON CORP (5 documents) (434 pages)
 RIALTO COLTON PLUME (34 documents) (3006 pages)
 RIGEL STREET DRUM SITE (4 documents) (7 pages)
 ROIC/SUN VALLEY (3 documents) (7 pages)
 SAN FERNANDO VALLEY (ALL RECORDS) (22 documents) (839 pages)
 SAN FERNANDO VALLEY (AREA 1 & ALL AREAS) (15 documents) (822 pages)
 SAN FERNANDO VALLEY (AREA 2) (3 documents) (3 pages)
 SAN FERNANDO VALLEY (AREA 3) (7 documents) (17 pages)
 SAN GABRIEL VALLEY (AREAS 1-4) (88 documents) (2768 pages)
 SELMA TREATING CO (3 documents) (722 pages)
 SENATOR MINE (2 documents) (79 pages)
 SO CALIF RAPID TRANSIT DISTRICT (3 documents) (153 pages)
 SOUTH BAY ASBESTOS AREA (2 documents) (231 pages)

SOUTH BAY BASIN (5 documents) (272 pages)
 STAUFFER CHEM CO DOMINGUE (7 documents) (559 pages)
 STRINGFELLOW (20 documents) (2136 pages)
 SULPHUR BANK MERCURY MINE (214 documents) (1491 pages)
 SUNDANCE MINE (2 documents) (79 pages)
 TARP (TUCSON INTERNATIONAL AIRPORT AREA) (69 documents) (1,465 pages)
 TORO CREEK OIL SPILL (1 document) (174 pages)
 TORREZ-MARTINEZ DRUG LAB (2 documents) (12 pages)
 TRACY DEFENSE DEPOT (2 documents) (44 pages)
 TUCSON AFP 44 (TUCSON INTERNATIONAL AIRPORT AREA) (69 documents) (1,465 pages)
 TUCSON SOURCES (TUCSON INTERNATIONAL AIRPORT AREA) (69 documents) (1,465 pages)
 UNASSIGNED RECORDS (12 documents) (76 pages)
 VALLEY WOOD PRESERVING INC (6 documents) (49 pages)
 VAN DER HORST CORPORATION OF AMERICA (2 documents) (14 pages)
 WASTE DISPOSAL INC (14 documents) (426 pages)

Future Activities

Scanning staff will continue to prepare, scan, and quality assure files in the SDMS system and forward them for retirement to the FRC/NARA.

2.4 SCAP Support and WasteLAN Data Entry

Staff received, logged, and indexed 2 SCAP accomplishment documents and entered the document IDs into the WasteLAN database. The completed SCAP route slips were returned to the EPA WasteLAN Coordinator.

Future Activities

Staff will continue to collect and index SCAP accomplishment documents, and enter the SDMS document IDs into the WasteLAN database.

2.5 Financial Documentation/Cost Recovery Packaging

Eighteen Financial Cost Documentation Packages for the following sites were processed through the Accounting, Program, or Enforcement Final copy:

AEROJET GENERAL CORP (RANCHO CORDOVA) (SSID 16)
 BECKMAN INSTRUMENTS (SSID 70)
 MOTOROLA, INC (52ND STREET PLANT) (SSID BE)
 NEWMARK GROUNDWATER CONTAMINATION (SSID J5)
 NINETEENTH AVENUE LANDFILL (SSID 05)
 OMEGA CHEMICAL CO (SSID BC)
 SAN GABRIEL VALLEY (AREAS 1-4) (WHITTIER NARROWS UNIT) (SSID M4)
 SAN GABRIEL VALLEY (AREAS 1-4) (WHITTIER NARROWS EAST) (SSID DR)
 SAN GABRIEL VALLEY (AREAS 1-4) (WHITTIER NARROWS WEST) (SSID DQ)
 SELMA TREATING CO (SSID 44)
 SULPHUR BANK MERCURY MINE (SSID K2)
 TUCSON INTL AIRPORT AREA (TUCSON AIRPORT WEST) (SSID M1)

Cost Recovery Department staff scanned 592 documents into the SCORPIOS system. Total scanning hours: 35

The monthly SCORPIOS scanning reports were submitted to the EPA Policy and Management Division Section Chief on March 1.

Future Activities

Cost Packages and Cost Summaries will be processed as directed by the TOAM.

2.6 Recycling and Shredding

At the request of EPA staff, staff shredded/recycled 3.9 lft. of documents.

Future Activities

Recycling and shredding assistance will be provided as directed by the TOAM.

Task 3: Reference, Circulation, Search, Retrieval of Documents Onsite or at FRC/NARA, and CD-ROM Production

Staff processed 161 requests for documents, performed 611 database searches in SDMS, and provided 13,882 documents for EPA staff and other requesters.

Forty-five indices were generated in electronic, diskette, CD-ROM, or paper format at the request of EPA staff or members of the public.

Circulation staff completed the 2nd quarter quality assurance check of the names of authorized borrowers entered in the Document Circulation Utility location list.

Future Activities

Staff will continue to perform online searches, retrieve documents, provide files to EPA staff and other requesters, and generate site file indices from the SDMS database.

3.1 Freedom of Information Act (FOIA)

Staff provided 10 billable hours of FOIA support by providing documents in paper, diskette, CD-ROM, or electronic formats for 16 requests for the following sites:

ALLIED CHEMICAL CORP. EL SEGUNDO WORKS
BURROUGHS CORP.
CHEVRON USA
COMTECH DATA CORP.
CORNELL-DUBILIER ELECTRONICS DIV.
DAVID HWANG PROPERTY
H KRAMER & CO.
HALLS STORE FIXTURES
HAWTHORNE ARMY AMMUNITION PLT.
HAWTHORNE ARMY AMMUNITION PLT. NEW BOMB
IRON KING MINE & TAILINGS
KAISER STEEL CORP.
MODESTO GROUNDWATER CONTAMINATION
MODERN IRON WORKS
OMEGA CHEMICAL CORP.
PALACE PLATING
RHONE POULENC INC. ZOECON CORP.
WAIPAHU ASH DUMP
WHITTAKER CORP. BERMITE DIVISION

Future Activities

Staff will continue to provide FOIA support to EPA staff and the public, including online searching, generating reports of potentially responsive documents, and photocopying or providing information electronically as required.

3.2 Photocopy and Redaction Service

Staff copied on-site a total of 22,000 non-FOIA-related pages for EPA and other requesters and sent approximately 866 pages off-site to a copy service. In addition, staff printed 318 pages from SDMS.

At the request of RPMs Wayne Praskins and Nadia Hollan, 5 documents from the Rialto-Colton Plume and Motorola, Inc (52nd Street Plant) sites were redacted for release to public.

Future Activities

Staff will continue to provide photocopy and redaction service as directed by the TOAM and EPA program staff.

3.3 CD-ROM Service

Staff fulfilled 27 requests for documents on CD-ROMs. A total of 102,731 pages was transferred to CDs. Collections were provided for the following sites:

AEROJET GENERAL (RANCHO CORDOVA) (2 collections)
EPA REGION 9 ROD/ESD COLLECTION, 2ND QUARTER (1 collection)
MCCLEUR TAILINGS (1 collection)
MOFFETT NAVAL AIR STATION (1 collection)
MOTOROLA, INC. (52ND STREET PLANT) (1 collection)
MTBE CHARNOCK (1 collection)
NAVAJO KING TUTT #1 URANIUM MINE (1 collection)
OMEGA CHEMICAL CORP. (3 collections)
OPERATING INDUSTRIES, INC. LANDFILL (1 collection)
PAGO PAGO SOLVENT & CLEANER (1 collection)
PEMACO MAYWOOD (2 collections)
PIONEER PIT GARNER'S PT. PLACER MINES (1 collection)
RIALTO-COLTON PLUME (3 collections)
SAN FERNANDO VALLEY (5 collections)
SAN GABRIEL VALLEY (AREAS 1-4) (2 collections)
SIGNETICS CORP 811 E. ARQUES (1 collection)

Future Activities

Staff will continue to provide documents to EPA staff and the public in CD-ROM format.

3.4 Submittal of RODs, ESDs, and ROD Amendments to EPA Headquarters

Staff scanned, entered into SDMS, copied to CD-ROM, and mailed to EPA Headquarters the ROD for the San Fernando Valley (Area 3) site.

Future Activities

Staff will collect and scan RODs, ESDs, and ROD Amendments for quarterly submittal to EPA Headquarters on compact disk.

Task 4: Administrative Records (ARs) and Special Collections Management

The following ARs or special collections were compiled, copied, and sent to repositories in March:

San Fernando Valley (Area 3) AR, Supplement 1, sent March 10.
McCleur Tailings Removal AR, sent March 19.

At the request of the TOAM, a Librarian IV completed a comprehensive, multi-site lien file collection for the EPA Office of Regional Counsel.

The Nevada City Library was called for information and the Repositories database was updated on March 1.

Work-performed compilations for the following sites were created or updated:

MONTROSE CHEMICAL CORP (SSID 26)
MOTOROLA, INC (52ND STREET PLANT) (SSID BE)
SULPHUR BANK MERCURY MINE (SSID K2)

Future Activities

Administrative Records and other special collections will continue to be compiled and mailed to designated repositories as directed by the TOAM.

Work-performed compilations will continue to be compiled as directed by the TOAM.

4.1 Microfilm and Electronic Media Management

No work was performed under this task this reporting period.

Future Activities

ARs and special collections will be sent to be microfilmed at the direction of the TOAM.

Microfilm will be sent for methylene blue testing and technical inspection as filmed ARs or special collections are completed and received.

Archival microfilm will be shipped to EPA headquarters for transfer to the Federal Records Center in Suitland, Maryland.

Task 5: Manage the Day-To-Day Operations of the Superfund Records Center

The following staff meetings were held during the month:

The TOM held an all-hands staff meeting on March 26.

The TOM held a Managers/Supervisors meeting on March 16.

The TOM held an SDMS Department meeting on March 9.

The RIM IV/Assistant Manager held meetings with special projects staff on March 3, 9, 17, and 19.

The RIM IV/Circulation Department Supervisor held a departmental meetings on March 2, 10, 11, 16, 25.

The RIM IV/Cost Recovery Supervisor held a departmental meeting on March 23.

The TOM requested and received approval for purchase of:

Photocopier maintenance from IKON Office Solutions on March 3.

Photocopier maintenance from Konica on March 3.

Telephone services from SBC on March 3.

Voicemail repair services from Teledynamic Communications on March 11.

The RIM IV/Circulation Department Supervisor continued to train a new IS II/Circulation Assistant who started work in January. Her work is reviewed to ensure that it conforms to the Records Center quality assurance program.

Future Activities

Staff meetings will be conducted by the TOM and department heads.

The TOM will continue to prioritize work and assign tasks as directed by the TOAM, and will ensure that equipment and supplies are well-stocked and in working order.

Training for new staff will be conducted in accordance with the Records Center quality assurance training program.

Task 6: Training and Orientation

No work was performed under this task this reporting period.

Future Activities

Training, orientation, and tours for EPA staff, other support contractors, and other interested individuals will be conducted as directed by the TOAM.

Task 7: Online Operations and Internet Support

Backup tapes were delivered to the Facilities and Information Resources Management Branch (FIRM) for off-site storage (at Richmond Labs) on March 10.

The March BindView report of Records Center LAN segment conformance to EPA standards was submitted to the TOAM on March 29.

A RIM IV assisted EPA staff person Rob Rodriguez with technical problems relating to SDMS on March 18.

Computer Support Department staff continued to convert SDMS TIFF images scanned prior to December 3, 2003 to searchable PDF format. Over 186,000 documents (2,550,000 images) have been converted as of March 26. A summary report on the progress of this project was sent to the TOAM on March 12.

Future Activities

Staff will continue to maintain all computer hardware, software, and LAN nodes in the Records Center.

Backup tapes will continue to be delivered to IRM for off-site storage.

Staff will continue to post Administrative Record indices, introductions, and lists of acronyms for Region 9 ARs on the Internet.

Task 8: Attend Meetings and Teleconferences

The TOM and RIM IV/Assistant Manager attended a national Superfund Records Manager/SDMS Workgroup teleconference meeting on March 17.

Staff attended EPA-sponsored national teleconferences on March 23 and 24 to resolve scheduling issues for WI-SDMS training and discuss proposed enhancements to the system.

Future Activities

Staff will attend a national Superfund/SDMS teleconference meeting in April.

II. DIFFICULTIES ENCOUNTERED

Difficulty

On March 3 the Records Center voicemail system crashed. Callers could not leave messages, and staff could not use any voicemail functions. Incoming and outgoing phone service remained functional, however.

Actions Taken

The TOAM was notified of the problem immediately. The TOM contacted Teledynamic Communications, a voicemail service vendor, who provided instructions for rebooting the system. When that failed, they dispatched a service technician, who determined that the system could not be repaired.

Since the Records Center is facing serious budget cutbacks for the rest of the fiscal year, the TOM attempted to remedy the situation by installing several low-cost answering machines. These, unfortunately, were not compatible with the Records Center's phone system. SBC, the local telephone phone company, was also contacted about the possibility of subscribing to their centralized voicemail system, but this service proved to be incompatible with the Records Center's phone system, also.

Current Status

Currently, the Records Center is experiencing minimal disruptions in service due to the lack of voicemail. Frequent business contacts have been advised to use E-mail if they cannot contact Records Center staff via phone. The TOM will contact the local telephone company again in April to determine if there are any other options that they might provide. The TOAM has also been provided with a quote for a low-cost, refurbished voicemail system from Teledynamic Communications in the event that monies can be made available.

III. PERSONNEL ACTION

There were no personnel actions this reporting period.

IV. SUMMARY OF TECHNICAL DIRECTION

The TOAM utilized *Express Link* Work Request forms to submit direction for 32 new projects. In addition, the TOAM submitted 8 requests for information or support in person, via telephone, or via E-mail.

V. COMPARISON OF WORK ACCOMPLISHED TO THE STATEMENT OF WORK IN THE TASK ORDER

Task 1: Project Management

1.1 Manage the Task Order

The monthly report was submitted to the TOAM on 3/2/04.

The Prioritized Projects Report was submitted on 03/12/04.

The Records Center Performance Measurement Reports were submitted to the TOAM on 3/9/04.

The Contract Documents Indexing Progress Report was submitted to the TOAM on 3/8/04.

The CBI Circulation/Disclosure Report was generated and submitted to the TOAM on 3/15/04.

The reconciled site-specific distribution of direct costs report (site-specific detail attachment) for invoice #00033 was submitted to the TOAM on 3/18/04.

The semi-annual property inventory was completed and submitted to the TOAM on 1/30/04.

The TOM met with the TOAM and the Contracting Officer on 3/10/04 to review the monthly reports and to verify the status of the Task Order.

1.2 Close-Out of the Task Order

At the request of the Contracting Officer, the TOM completed the *Transition Plan for the Closeout of Contract 68-R9-01-01 at the U.S. EPA Superfund Records Center, Region 9* and submitted it to the TOAM on 2/26/04.

Task 2: Document Collecting, Organizing, Processing, Indexing, Scanning and Storage and Recycling/Shredding

2.1 Organizing and Indexing

19,119 documents have been indexed and quality assured in SDMS as of 3/31/04.

2.2 Document Pick-up, Processing, File Management, and Storage

188.8 lft. of documents have been collected from 75 Hawthorne for indexing or retiring to the FRC as of 3/31/04.

172.5 lft. of records have been organized and sent to the FRC as of 3/31/04.

92.4 lft. of records have been retrieved from off-site storage at the FRC in response to EPA requests as of 3/31/04.

The Holdings Report, FRC Storage Report, and On-Site Storage Report were all updated on 3/10/04.

2.3 Scanning

18,357 documents (457,398 images) have been scanned into SDMS as of 3/31/04.

2.4 SCAP Support and WasteLAN Data Entry

45 document numbers were entered into CERCLIS for SCAP accomplishments as of 3/31/04.

2.5 Financial Documentation/Cost Recovery Packaging

91 Financial Cost Documentation Packages have been processed as of 3/31/04.

4,311 pages of financial documents have been scanned into SCORPIOS as of 3/31/04

2.6 Recycling and Shredding

39.2 lft. of documents have been recycled/shredded as of 3/31/04.

Task 3: Reference, Circulation, Search, Retrieval of Documents onsite or at FRC/NARA, and CD-ROM Production

45,062 documents have been retrieved and provided to EPA staff or the public as of 3/31/04.

262 site file indices/databases have been generated and submitted for various sites in response to EPA requests as of 3/31/04.

Online searches were performed and custom indices for the San Fernando Valley site were submitted on 3/19/04.

3.1 Freedom of Information Act (FOIA)

As of 3/31/04, circulation staff have provided support for 62 FOIA requests. Billing data for 103.6 hours have been submitted to EPA.

3.2 Photocopy and Redaction Service

Staff copied on-site a total of 32,203 non-FOIA-related pages for EPA and other requesters and sent approximately 23,669 pages off-site to a copy service.

79 site file documents were redacted for release as of 3/31/04.

3.3 CD-ROM Service

95 CD-ROMs or CD-ROM sets containing 1,911,083 images have been produced and supplied to EPA staff or the public as of 3/31/04.

3.4 Submittal of RODs, ESDs, ROD Amendments to EPA Headquarters

6 RODs, ESDs, or ROD Amendments have been sent to EPA Headquarters as of 3/31/04.

Task 4: Administrative Records (ARs) and Special Collections Management

14 remedial and removal Administrative Records (including supplements), deletion dockets, and special collections have been compiled as of 3/31/04.

The Nevada County Library was called for information on 03/01/04 and the Repositories database was updated on 03/01/04.

Quality assurance of Can Gabriel Valley (Areas 1-4) CD was completed on 3/30/04.

12 work-performed compilations have been completed as of 3/31/04.

4.1 Microfilm and Electronic Media Management

No work was performed under this task this quarter.

Task 5: Manage the Day-To-Day Operations of the Superfund Records Center
Equipment/supplies recommendations were completed on 3/11/04.

Operation and maintenance of the Records Center continued as of 3/31/04.

All-hands staff meetings and departmental staff meeting continued to be held on a monthly basis through 3/26/04.

Task 6: Training and Orientation

RPM James Chang received SDMS training on 11/25/03.

A tour of the Records Center for visitors was completed on 12/14/03.

Task 7: Online Operations and Internet Support

Back-up tapes were delivered to FIRM for off-site storage on 3/10/04.

Assistance with technical problems was provided to EPA staff person Rob Rodriguez on 3/18/04.

Task 8: Attend Meetings and Teleconferences

Staff attended national Superfund Records Manager/SDMS Workgroup teleconference meetings on 1/21, and 2/18, and 3/17/04.

Superfund Records Management Support, Region 9 (Contract #68-R9-01-01)

March 2004

New File Footage

New Files Received	Footage	Year to Date
4,351	40.8 LFT	221.5 LFT

Inventories

Records Surveyed	Year to Date
78 LFT	458.4 LFT

Records Dispositioned

To FRC	To NARA	Destroyed	Year to Date
0	0	0	172.6 LFT

Records Use Statistics

EPA Staff	Government Requests	Regulated Community	Educational Institutions	Citizens	International	Media	Other	Total
98	1	2	0	28	0	0	11	140